

What is MyQPT

For more information,
contact us:

 **1300 687 778**

 **www.pt.qld.gov.au**

MyQPT is an information portal for our financial administration customers. If you're a financial administration customer you can use it to easily and safely see your financial information, whenever you want.

Being able to quickly check your income and spending against your budget can help you make better financial decisions.

MyQPT allows you to see your financial information in a way that is:

- simple
- mobile-friendly
- convenient
- available all day, every day.

MyQPT does not replace any of our usual services. It simply gives you access to your information when you need it. You can still call or meet with us if you need help.

What you can do in MyQPT?

Home: see a summary of your finances, including your account balance and upcoming payments.

Profile: view your personal details.

Financial Summary: view your accounts, assets and liabilities.

Budget Summary: track your income and expenses and compare them to your budget.

Payments and History: view upcoming payments and review past payments.

Statements: view or download your latest statements.

Questions: find answers to common questions and helpful information.

Contact Us: send a non-urgent request directly to Queensland Public Trustee.

What you need

To use MyQPT, you will need:



a mobile phone,
tablet or computer



internet access



your own
email address.

You can use MyQPT on a mobile phone, tablet, laptop or desktop computer.

Keeping your information safe

To help protect your privacy:

- keep your MyQPT login details private
- do not share your verification code with anyone
- do not allow other people to access your account using your login details
- contact Queensland Public Trustee if you need help accessing your account.

How do I get access to MyQPT?

If you are a Queensland Public Trustee financial administration customer and would like to use MyQPT, call us on **1300 687 778**.

Our team will help you get started.

Step 1: register your interest

We will send you an email titled:

Try MyQPT, the new financial portal from Queensland Public Trustee

Select **Register to use MyQPT** to confirm that you would like access to MyQPT.

Step 2: receive your activation email

Once you have registered your interest, you will receive a second email titled:

Welcome to MyQPT portal: Activate your account

This email contains everything you need to activate your account.

How do I activate my MyQPT account?

Step 1: open the email titled **Welcome to MyQPT portal: Activate your account**

Step 2: select the activation link in the email

Step 3: create your password

Step 4: read the Rules of Use and check your personal details

Step 5: your MyQPT account is now active and ready to use.

If any of your details are incorrect, Queensland Public Trustee can help you to update them.



Important: Queensland Public Trustee staff will never ask you to share your verification code with them.

Supporting a customer

Family members, carers, advocates and health professionals can encourage customers to use MyQPT to better understand their finances and access information independently where possible.

Customers should keep their login details and verification codes private and should only share financial information if they choose to do so.

Need help?

For more information about MyQPT visit Queensland Public Trustee:

website: www.pt.qld.gov.au

phone: **1300 687 778**

contact hours: Monday to Friday, 9:00am to 4:00pm AEST.

Our team is happy to help.